

Honor Troop Application

This application is to be used by troops when applying to be an Honor Troop and is due to the Membership Specialist by September 30th.

At the beginning of the Girl Scout year, troop members decide if they want to work toward being recognized as a Girl Scouts Nation's Capital Honor Troop. If they do, the troop would integrate the requirements for Honor Troop into their plans for the year. All requirements must be completed during the membership year. This form must be signed by the troop leader, a girl troop member, and the Service Unit Manager to verify that the troop is eligible to be considered for Honor Troop designation. The Membership Specialist will review the Honor Troop Application and decide whether or not the troop has met the requirements of being an Honor Troop. Honor Troops will receive a patch and/or year bar for each girl in the troop.

ASSOCIATION: _____ SERVICE UNIT: _____ APPLICATION YEAR: October 1, _____ to September 30, _____
(Year) (Year)

HONOR TROOP REQUIREMENTS

MEMBERSHIP	
<input type="checkbox"/>	The troop had a minimum of six registered girls and two registered adults.
<input type="checkbox"/>	All returning members were registered by September 30
<input type="checkbox"/>	The troop recruited new girls to join Girl Scouting by inviting non-Girl Scout girls to participate in a troop or Bring-a-Friend activity.
<input type="checkbox"/>	All girls in the troop that participated in the cookie sale were registered by December 15.
<input type="checkbox"/>	A minimum of 50% of the girls in the troop participated in spring Early Bird for the current membership year (first-year troops are excluded from this requirement).
<input type="checkbox"/>	Troop has submitted its updated Troop Catalog information by May 31 st and has at least 12 spaces for girls.

ADULT LEADERSHIP	
<input type="checkbox"/>	The troop leader/advisor or a representative of the troop attended all Service Unit meetings and was present for the entire meeting.
<input type="checkbox"/>	The troop leader/advisor is aware of the Council's inclusion and linguistic outreach resources.
<input type="checkbox"/>	The troop leader/advisor is aware of program kits and other Council resources that are available for loan to troops.
<input type="checkbox"/>	Troop leaders have signed appointment letters for their position.
<input type="checkbox"/>	All troop leaders/advisors, regardless of when they were initially appointed, have completed Basic Leadership Training, and Program Level Training. Troop leaders/advisors who were initially appointed as leaders/advisors in Fall 2012 or later have completed at least two in-person trainings of their choosing other than First-Aid/CPR training.

FINANCE	
<input type="checkbox"/>	The troop does not have any outstanding Council debt.
<input type="checkbox"/>	The troop submitted their bank statements as requested and on time.
<input type="checkbox"/>	The troop has a SHARE Leader. SHARE was presented to all families in the troop and everyone was given the opportunity to participate.

PROGRAM	
<input type="checkbox"/>	The Girl Scout Leadership Experience: The troop discovered, connected, and took action for themselves, with each other, and with the community through girl-led, cooperative learning, and learning by doing activities.
<input type="checkbox"/>	Cookie Program: 100% of the girls in the troop sold or participated in some capacity in the Girl Scouts Nation's Capital cookie program to meet an established goal determined by the troop.
<input type="checkbox"/>	Fall Product Program: All families were presented with information about the program and given the opportunity to participate.
The troop met at least five of the following requirements:	
<input type="checkbox"/>	Service: The troop planned and implemented at least two service projects.
<input type="checkbox"/>	Inclusion: The troop supported the membership of girls with all abilities in the troop.
<input type="checkbox"/>	Girl Scout Traditions: The troop took part in at least two Girl Scout traditions (e.g. - a ceremony, a sing-along).
<input type="checkbox"/>	Field Trips: The troop planned and took at least one field trip.
<input type="checkbox"/>	Outdoors: The troop participated in a day or overnight event in the outdoors.
<input type="checkbox"/>	Council Resources: The troop attended a Council-sponsored program event or checked out a program kit.
<input type="checkbox"/>	Journeys: The troop completed at least two activities from a Journey corresponding to their program level.
<input type="checkbox"/>	Service Unit Event: The troop participated in an event sponsored by the Service Unit.

HIGHLIGHT OF THE YEAR (Provide a Brief Summary)

TROOP INFORMATION

Troop Number	Association	Service Unit	Program Level	Number of Girls	Number of Adults
Troop Leader First and Last Name		Phone 1	Phone 2	E-mail	
Address			City	State	Zip

Troop Leader Signature: _____ Date: _____

Girl Representative Signature: _____ Date: _____

Service Unit Manager Signature: _____ Date: _____

PATCH AND YEAR BAR REQUEST

A girl receives an Honor Troop patch and year bar the first time her troop achieves Honor Troop, and a year bar only for all subsequent years her troop achieves Honor Troop.

Number of Patches (only for girls who have never received a patch): _____ **Number of Year Bars** (for all girls): _____

GIRL SCOUTS NATION'S CAPITAL OFFICE USE ONLY		Membership Specialist Approval: _____ Date: _____	
# of Patches Sent: _____	# of Year Bars Sent: _____	Sent By: _____	Date: _____